

# 84th Annual Western Snow Conference

Seattle, WA – Best Western Plus Executive Inn 18-21 April 2015

Thank you for your abstract submission. We look forward to having another great conference with many terrific presentations. Below is a list of general requirements for either an oral presentation or a poster presentation. All presentations, oral or poster, require an associated written paper that will be published in the Western Snow Conference Proceedings. A digital copy of the paper is due by April 19, 2016 and should be submitted to the Editor at the Author's Breakfast. If you will not be able to provide a digital copy by the conference or have other publication issues, please contact the Editor. See the Author Information documents on the WSC web for formatting details, examples, and a template.

**Please note that there is an Author's Breakfast** on Tuesday morning, April 19, before the start of the technical sessions. In addition to a free breakfast for the first or presenting author, the purpose of the gathering is turn in the papers to the Editor, meet their session moderator and provide biographical information, hear of any program changes, and load their PowerPoint presentations onto the conference Windows computer. Mac PowerPoints should be converted to PDF format or saved in Windows-readable format.

## **Oral presentations:**

- Time allotted is 15 minutes for the presentation and an additional 5 minutes for questions.
- The presentation must be in a Windows-compatible Microsoft PowerPoint or PDF format.
- The presentation may be recorded and published to the Western Snow Conference website.
- All authors are strongly encouraged to have their entire presentation in PowerPoint. If external programs (video, animations, etc) are needed, please do screen captures of the external program for the presentation. At the conclusion of the presentation you will be allowed to switch over if needed.
- All presentations must be given to the session chair at least 1 hour ahead of presenting to check for compatibility.

## **Poster presentations:**

- The maximum poster size is 48"x36".
- Bring a minimum of 10 copies of the poster printed on 8.5"x11" paper or larger to hand out at the conference.
- Poster presenters are required to be near their poster during the poster presentations during the poster session to answer any questions.
- Poster presenters are requested to provide a two minute synopsis of their research on the morning of April 19th.

Bruce McGurk, Editor ([brucemcgurk@comcast.net](mailto:brucemcgurk@comcast.net))